Republic of the Philippines
**SILAY CITY WATER DISTRICT**
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# INTER-OFFICE MEMO

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| **OFFICE ORDER NO** | : | **09-04-19** |
| Memorandum to | : | **All Permanent and Casual Employees** |
| From | : | The General Manager |
| Date | : | September 25, 2019 |
| Subject | : | **Guideline/Mechanics in Ranking Delivery Units for the grant of Performance Based Bonus (PBB) for FY2019** |

Attached for the information and guidance of all concerned, is a copy of the **GUIDELINE/MECHANICS IN RANKING DELIVERY UNITS FOR THE GRANT OF PERFORMANCE BASED BONUS (PBB) FOR FY2019.** This in compliance with the Memorandum Circular No. 2019-1 dated September 03, 2019 of the Inter-Agency Task Force (IATF) on the harmonization of National Government Performance Monitoring Information and Reporting System re: *Guidelines on the grant of the Performance Based Bonus for Fiscal Year 2019 under Executive Order No. 80 s. 2015 and EO No. 201 s.2016.*

Hereunder is the **CONTACT INFORMATION** of our focal person that you may coordinate with regarding the cascading of System of Ranking Delivery Units.

Name : JENEVER O. AQUINO
Designation : Industrial Relations Management Officer B
Contact Number : 034-495-4125 c/o Administrative Division

Please be guided accordingly.

**JOSE LUIS G. LEDESMA, JR.**
*General Manager*

**CF:**
File
All Division Managers